

## Prosperous Communities Matters Arising Schedule

### Purpose:

To consider progress on the matters arising from previous Prosperous Communities Committee meetings.

**Recommendation:** That members note progress on the matters arising and request corrective action if necessary.

### Matters arising Schedule

Meeting	Prosperous Communities Committee				
Status	Title	Action Required	Comments	Due Date	Allocated To
Black	<a href="#">information pack for parish councils re reporting issues</a>	Extract from mins of mtg 22/10/19 Officers undertook to prepare a guidance and information pack for Parish Councils covering some of the top issues affecting a number of parishes, explaining how to report certain issues and the options available to them. This was welcomed.	<a href="#">At previous Committee Meetings the Parish Charter document has now been approved and a new Parish Council Support webpage has been created as part of this. This page lists details of schemes open to parish/town councils and links to reporting things to the District Council. The page is now live at: <a href="http://www.west-lindsey.gov.uk/parishsupport">www.west-lindsey.gov.uk/parishsupport</a></a>	15/06/20	Grant White
Black	<a href="#">additional information following p and d discussion.</a>	information requested through the debate be provided to Members namely more detailed telephone stats , time taken to answer calls, types of calls , % of calls in time etc, more detail in mins of mtg dated 2 June 2020	<a href="#">information circulated</a>	16/07/20	Katie Storr
Black	<a href="#">Parish Charter needs amending before launch</a>	document be amended as per committee request see mins from 2 June prior to the Launch of the document	<a href="#">(blank)</a>	01/07/20	Grant White
Black	<a href="#">Progress health related report - further annual report</a>	extract from mins of meeting 14/07/2020 (b) a further update report be submitted to the Prosperous Communities Committee in one year's time.	<a href="#">please ensure this is added to reports management system at the earliest opportunity - item added for June / July 2021</a>	31/08/20	Diane Krochmal
Black	<a href="#">Housing Enforcement - Location of Cases</a>	extract from mins of mtg 14/07/2020 Whilst the location of reports was not something regularly reported to Members, Officers advised they could provide information detailing the spread of cases.	<a href="#">please provide data to Members of PC Cttee as indicated - information circulated 21 July</a>	15/08/20	Andy Gray

Green	<b>enforcement Training for Parish Councils</b>	<p>Extract from mins 22/10/19</p> <p>in the past Officers from within the enforcement team had provided training to local residents in order that they could be certified to issue fixed penalties. The number of tickets issued by such persons however was very limited because although they had received training catching the culprit in the act still remained a challenge. This was something Officers were prepared to take away and see if further training could be offered as it had been previously and if there was desire and need in the community</p>	<p><b>this is something the council have offered previously and can continue to offer should Parish Wardens wish to issue FPNs for matters such as dog fouling or litter. Any individual has to be authorised and receive specific training. Information on this provision can be outlined within the Parish Charter.</b></p> <p><b>Currently on hold due to COVID -19 rules - virtual training not appropriate</b></p>	01/02/21	Grant White
Green	<b>parish charter publicity and promotion and yearly impact review</b>	<p>approval to commence the publicity and promotion of the charter as per section 4 of the parish charter report.</p> <p>Also need to put in yearly review report as per section of the report</p>	<p><b>Publicity and Promotion of the Charter has had to be adapted due to COVID 19 . the adopted Parish Charter is now live on our website. It is available on its own webpage: <a href="http://www.west-lindsey.gov.uk/parishcharter">www.west-lindsey.gov.uk/parishcharter</a></b></p> <p><b>A page has also been created for Parish Forum events: <a href="http://www.west-lindsey.gov.uk/parishforum">www.west-lindsey.gov.uk/parishforum</a></b></p> <p><b>At the minute this page states we have no current planned events due to Covid-19 but that we are looking at a virtual event.</b></p> <p><b>GW Will liaise with Comms Teams and send out comms about this to Parish/Town Councils when we can also promote the virtual event so it's all linked up.</b></p>	31/12/20	Grant White
Green	<b>Questions relating to Wellbeing Lincs Annual Report</b>	<p>Extract from mins of mtg 14/7/20: - Councillor Young made reference to a number of questions he had submitted in advance of the meeting.....Officers advised the Committee that responses were being sought from the Partnership. Both the questions posed and responses received would be circulated to all Members of the Committee.</p>	<p><b>Awaiting a response from Wellbeing Lincs with more upto date information from 2019/20 rather than 2018/19</b></p> <p><b>As at 14 Sept information still awaited, further chases have been issued, it is hoped a response will be received before cttee next sits.</b></p>	20/10/20	Diane Krochmal

Green	<b>Attendance at future committee by WellBeing Lincs</b>	<p>Extract from mins of mtg 14/7/2020</p> <p>The Chairman confirmed future attendance by the Service Manager of the Partnership would be welcomed and Officers undertook to arrange this for a future meeting.</p>	<p><b>please work with cttee admin to arrange attendance - no date agreed yet. Officers meeting with Service Manager w/c 17/8 and will confirm date following the meeting.</b></p> <p><b>Future cttee dates have been shared with Well being Lincs attendance will likely be in early new year - looking at the workplan.</b></p> <p><b>Wellbeing Lincs have confirmed availability for Dec/ Jan and Feb Meeting . this will be added into the workplan at a date to be agreed at the next chairs brief</b></p>	31/12/20	Diane Krochmal
Green	<b>CCTV Case studies for Members Newsletter</b>	<p>extract from mins of mtg 14/7/2020</p> <p>Members felt it imperative that there was better reporting of outcomes directly resulting from CCTV intervention or information in order to improve public confidence. Officers undertook to publish some case studies in a future edition of the Members Bulletin</p>	<p><b>New comms and promotional material showing the use and impact of CCTV is planned to take place beginning January/February 2021. This timing coincides with comms on CCTV as part of the Safer Streets funded project to upgrade and expand CCTV in Gainsborough. In the meantime social media posts will be used to promote routine duties performed by CCTV where possible especially in the run up to Christmas and New Year.</b></p>	28/02/21	Grant White